



Terms and Conditions

Upfront payment must be made by the end of each month to cover the following month's sessions. If no payment has been made by this time, no tuition will take place and may result in the termination of the tuition service.	
Missed sessions	Missed sessions are non refundable. If I have a spare slot in the same week I will endeavour to give you this to replace the missed session, but this will need to be paid for and cannot be guaranteed.
Arranged Absence (such as holiday)	At least one month's notice is required for planned holidays and absences. This allows time to reschedule sessions where possible or adjust the payment total accordingly.
Unarranged Absence (such as sickness)	Please provide 24 hours' notice if your child is unable to attend the session. If this is not provided, the session will not be refunded. In the event of sickness I will endeavour to reschedule the session within the same week, but this cannot be guaranteed.
Tutor holidays/Bank holidays (such as sickness)	I will give notice if I am unable to offer tuition due to planned holidays. Where required/appropriate. Sessions that fall on a bank holiday will either be rearranged or not charged for.
Tutor sickness	If I am unable to offer tuition due to sickness I will either reschedule the session within the same week or offer a full refund.
Arriving late to sessions	The time lost is non-refundable. I will teach for the remainder of the session. If you would like to make up for the time lost then I will endeavour to give your child this time during the same week where possible, but this extra time will need to be paid for.
Technical difficulties (online tutoring)	If connection issues from either party last for longer than 15 minutes I will end the session and agree a mutual day and time to reschedule within the same week.