

## **Safeguarding Policy – Enable SEND Education**

### **Introduction**

Enable SEND Education is committed to safeguarding and promoting the welfare, safety, and wellbeing of all children and young people who engage with our tutoring and consultancy services.

This policy outlines how we keep children safe, how we respond to concerns, and the responsibilities of all individuals working on behalf of Enable SEND Education.

### **Purpose of this Policy**

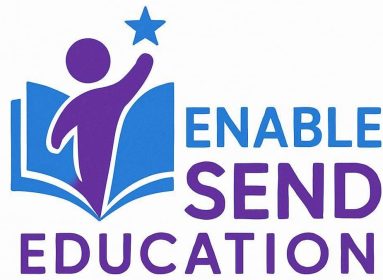
The purpose of this safeguarding policy is to:

- Protect children and young people receiving services from Enable SEND Education from harm.
- Set out clear procedures for responding to allegations or concerns involving the welfare of children and young people.
- Ensure that safeguarding practice remains current through ongoing professional development and training.
- Provide clarity for anyone working on behalf of Enable SEND Education regarding their safeguarding responsibilities.

Date last reviewed: 16.11.25

Next renewal date: 16.11.26

Created by: Alex Hayter on behalf of Enable SEND Education



## **Scope**

This policy applies to:

- All tutors, consultants, associates, and volunteers working on behalf of Enable SEND Education.
- Any person representing the organisation in a professional capacity.

## **Safeguarding Responsibilities**

Enable SEND Education recognises that safeguarding is everyone's responsibility. All representatives of the organisation must:

- Work in an open, honest, and transparent manner, upholding consistent professional standards irrespective of culture, disability, gender, age, language, racial origin, religious belief, or sexual identity.
- Maintain an up-to-date enhanced DBS check (renewed annually).
- Remain up to date with changes in legislation, guidance, and good practice, updating this policy accordingly.
- Report all safeguarding concerns promptly in line with Local Safeguarding Children Partnership (LSCP) procedures.

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- When concerns arise during online work, report to the Local Authority Safeguarding Lead for the child's home county.
- Provide children and families with opportunities to raise concerns and ensure that these are responded to appropriately.

At least one member of the team completes accredited safeguarding training every two years.

### **Recognising Abuse**

Staff must be aware of the main categories of abuse:

- Physical abuse
- Emotional abuse
- Sexual abuse
- Neglect
- Child criminal exploitation (CCE)
- Child sexual exploitation (CSE)
- Online abuse
- Domestic abuse
- Peer-on-peer abuse
- Radicalisation and extremism (Prevent Duty)



## **Reporting Safeguarding Concerns**

If a child or young person discloses information or a safeguarding concern arises, Enable SEND Education will:

- Take all concerns seriously and demonstrate that the child has been heard.
- Listen without interruption and without asking leading questions.
- Avoid asking the child to repeat their disclosure multiple times.
- Reassure the child that they have done the right thing but explain that confidentiality cannot be promised if they are at risk of harm.
- Explain what will happen next in a manner appropriate to the child's age and understanding.
- Record the disclosure as soon as possible using the child's own words where possible.
- Record the date, time, setting, and names of any individuals present.

Once recorded, the Designated Safeguarding Lead (DSL) will contact the appropriate Local Authority Safeguarding Lead.

If a child is believed to be in immediate danger, the police will be contacted without delay.



## **Online Safety**

When delivering online sessions, staff must:

- Use approved and secure platforms.
- Ensure that parents/carers are aware of session timings.
- Maintain professional boundaries at all times.
- Not record sessions or take images without written consent.
- Use an appropriate and neutral background during sessions.

## **Children With SEND**

Enable SEND Education acknowledges that children with special educational needs and disabilities may be more vulnerable to abuse. Staff must:

- Be alert to additional communication barriers.
- Consider alternative explanations for behaviour changes.
- Work closely with families and external professionals where appropriate.

## **Confidentiality and Data Protection**

- All safeguarding records will be stored securely.



- Information is only shared when necessary for safeguarding purposes.
- Enable SEND Education complies with GDPR and UK Data Protection legislation and is registered with the ICO.

### **Allegations Against Staff**

Any allegation involving a member of staff may be reported to the Local Authority Designated Officer (LADO).

### **Review of Policy**

This policy will be reviewed annually or earlier if safeguarding legislation or guidance changes.

Designated Safeguarding Lead (DSL):

Name: Alex Hayter

Phone: 07837 333 475

Email: [info@enableSENDEducation.com](mailto:info@enableSENDEducation.com)